

August 12, 2022

To The Secretary Listing Department BSE Limited, Phiroze Jeejeebhoy Towers, Dalal Street, Fort, Mumbai - 400 001 Scrip Code: 539658	To The Secretary Listing Department National Stock Exchange of India Limited, Exchange Plaza, 5th Floor, Plot no. C/1, G Block, Bandra Kurla Complex, Bandra(E), Mumbai - 400 051 Scrip Code: TEAMLEASE
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Dear Sir/Madam,

Sub: Dispatch of Notice of Twenty Second (22nd) Annual General Meeting of TeamLease Services Limited (the Company)

With reference to the captioned subject and in compliance with the Ministry of Corporate Affairs ("MCA") General Circular No. 20/2020 dated May 05, 2020 read together with MCA General Circular Nos. 02/2021, 19/2021, 21/2021 and 02/2022 dated January 13, 2021, December 08, 2021, December 14, 2021 and May 05, 2022 respectively, and Securities and Exchange Board of India ("SEBI") Circular No. SEBI/HO/CFD/CMD1/CIR/P/2020/79 dated May 12, 2020 and SEBI/HO/CFD/CMD2/CIR/P/2021/11 dated January 15, 2021 and SEBI/HO/CFD/CMD2/CIR/P/2022/62 dated May 13, 2022 (hereinafter collectively referred to as "the Circulars"), we hereby inform you that pursuant to Section 101 of the Companies Act, 2013 and other applicable provisions of the Act, the Company has completed on August 12, 2022, the electronic dispatch of the Notice of Twenty Second (22nd) Annual General Meeting of the Company dated May 18, 2022 along with the Annual Report for the Financial Year ended March 31, 2022, to those Members whose email IDs are registered with the Company/Depositories, and whose names appear in the Register of Members/ List of Beneficial Owners as on August 05, 2022 (cut-off date).

The Notice of Twenty Second (22nd) Annual General Meeting of the Company and the Annual Report for the Financial Year ended March 31, 2022, has been uploaded on the website of the Company, the link for which is as below:

<https://group.teamlease.com/investor/teamlease-annual-report/>

Kindly take the above said information on records and oblige.

Thanking You

Yours Faithfully

For **TeamLease Services Limited**

Alaka Chanda

Company Secretary and Compliance Officer