

January 17, 2025

То	То
Listing Department	Listing Department
BSE Limited,	National Stock Exchange of India Limited,
Phiroze Jeejeebhoy Towers,	Exchange Plaza, 5th Floor,
Dalal Street, Fort,	Plot no. C/1, G Block,
Mumbai - 400 001	Bandra Kurla Complex, Bandra(E),
	Mumbai - 400 051
Scrip Code: 539658	Scrip Code: TEAMLEASE

Dear Sir/Ma'am,

- Sub: TeamLease Services Limited (TeamLease/Company) Reconciliation of Share Capital Audit Report of the Company for the quarter ended December 31, 2024
- **Ref:** Regulation 76 of Securities and Exchange Board of India (Depositories and Participants) Regulations, 2018

In compliance with the provisions of Regulation 76 of Securities and Exchange Board of India (Depositories and Participants) Regulations, 2018, please find enclosed Reconciliation of Share Capital Audit Report of the Company for the quarter ended December 31, 2024. The above said report dated January 16, 2025 has been signed by Mr. Mukesh Siroya, M Siroya and Company, Practicing Company Secretaries.

Kindly take the above information on record and oblige.

Thanking You. Yours faithfully,

For TeamLease Services Limited

Alaka Chanda Company Secretary and Compliance Officer Encl.: As stated above

> TeamLease Services Limited, CIN: L74140KA2000PLC118395 Registered Office: 315 Work Avenue Campus, Ascent Bldg., Koramangala Ind. Layout, Jyoti Nivas College Road, Koramangala, Bangalore-560095 Ph: (91-80) 6824 3333 Fax: (91-80) 6824 3001 Email ID: corporateaffairs@teamlease.com Website: https://group.teamlease.com Business Portal: https://www.teamlease.com

## M Siroya and Company Company Secretaries

A-103, Samved Building (Madhukunj), Near Ekta Bhoomi Gardens, Rajendra Nagar, Borivali (E), Mumbai - 400 066 Tel.:+91 22 28706523; Cel.:+91 9324310151; E-mail: siroyam@gmail.com; www.msiroya.com

### **RECONCILIATION OF SHARE CAPITAL AUDIT**

1.	For Quarter Ended	31.12.2024		
2.	ISIN	INE985S01024		
3.	Face Value	Rs. 10/- per share		
4.	Name of the Company	TEAMLEASE SERVICES	S LIMITED	
5.	Registered Office Address	315 Work Avenue Campus, Ascent Bldg., Koramangala Ind. Layout, Jyoti Nivas College Road, Koramangala, Bangalore-560095		
6.	Correspondence Address	315 Work Avenue Campus, Ascent Bldg., Koramangala Ind. Layout, Jyoti Nivas College Road, Koramangala, Bangalore-560095		
7.	Telephone & Fax Nos.	Tel.: (91-80) 68243333; Fax: (91-80) 68243001		
8.	Email address	i. <u>corporateaffairs@teamlease.com</u> ii. <u>alaka.dhawan@teamlease.com</u>		
9.	Names of the Stock Exchanges where the company's securities are listed :	BSE Limited ("BSE") National Stock Exchange	e of India Limited	("NSE")
			Number of shares	% of Total Issued Cap.
10.	Issued Capital		16768900	100%
11.	Listed Capital (Exchange-wise) (as per company records)	BSE & NSE	16768900	100%
12.	Held in Dematerialized form in CDSL		1104416	6.59%
13.	Held in Dematerialized form in NSDL		15663583	93.41%
14.	Physical		901	0.01%
15.	Total No. of shares (12+13+14)		16768900	100%
16.	Reasons for difference if any, between (10&11) , (10&15) , (11&15) :		N.A.	<u> </u>

# 17. Certifying the details of changes in share capital during the quarter under consideration as per Table below :

Particulars	No. of shares	Applie d / Not Applie d for listing	Listed on Stock Exchanges (Specify Names)	Whether intimated to CDSL	Wheth er intimat ed to NSDL	In- Principal approval Pending from SE (Specify Names)
-	-	-	-	-	-	-

\* Rights, Bonus, Preferential Issue, ESOP's, Amalgamation, Conversion, Buyback, Capital Reduction Forfeiture, Any other (to specify).

### 18. Register of Members is updated (Yes / No )

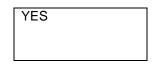
If not, updated upto which date

- 19. Reference of previous quarter with regards to excess Dematerialized shares, if any
- 20. Has the company resolved the matter mentioned in point no.19 above in the current quarter? If not, reason why?
- 21. Mentioned the total no. of requests, if any, confirmed after 21 days and the total no. of requests pending beyond 21 days with the reasons for delay :

Total No. of demat requests	No. of requests	No. of shares	Reasons for delay
Confirmed after 21 Days	NIL	NIL	N.A
Pending for more than 21 days	NIL	NIL	N.A.

22. Name, Telephone & Fax No. of the Compliance Officer of the Company

Ms. Alaka Chanda Company Secretary & Compliance officer Tel : +91 80 6824 3336 Fax: +91 80 6824 3001



N.A.



23.	Name, Address, Tel. & Fax No., Regn. no. of the Practicing Company Secretary	Mr. Mukesh Siroya,	
		M Siroya and Company Company Secretaries,	
		A-103, Samved Building (Madhukunj), Near EktaBhoomi Gardens Rajendra Nagar, Borival (E), Mumbai - 400066.	
		Tel.: 022 28706523/24; 28546523 (D)	
		CP No. 4157; M. No. F. 5682	

24. Appointment of common agency for share registry work

If yes (name & address)

KFin Technologies Limited (Formerly known as KFin Technologies Private Limited)

Selenium Tower B, Plot 31 & 32, Financial District, Nanakramguda, Serilingampally, Hyderabad, Rangareddi Telangana - 500 032, India.

Tel: +91 40 6716 2222 Fax: +91 40 2300 1153

Email: einward.ris@kfintech.com

25. Any other detail that the auditor may like to provide. (e. g. BIFR company, delisting from SE, company changed its name etc.)

Nil

#### For M Siroya and Company Company Secretaries Mukesh Digitally signed

kumar by Mukesh Kumar Siroya Siroya 536:45 +05'30'

Mukesh Siroya Proprietor C.P. No. 4157 Membership No.: FCS 5682 UDIN: F005682F003700252 PR No: 1075/2021

Date: January 16, 2025 Place: Mumbai